

# Minutes

## Berwick Springs Residents' & Owners' Association

07/11/2005

7:00 PM

Berwick Springs Hotel

**Welcome:** Jan

**Apologies:** Steve.

### **Confirmation of Minutes from Previous Meeting:**

**Moved:** Paul **Seconded:** Jan. **Carried.**

### **Business arising from Previous Minutes:**

- Garden competition – No sponsorship has been sorted as of yet. Garden competition winners to be announced in next newsletter.
- Update on uniform quote and sample – cost \$12 each, plus set up costs of \$45 per colour.  
Motion: “That the BSROA purchase 20 vests with printing in 2 colours (total cost of \$330) 5 x small, 10 x medium, 5 x large.” Moved: Melissa, Seconded: Greg. Carried.

### **Correspondence:**

#### **Received:**

- Apology from Cr Wayne Smith for invitation to Berwick Springs Ball.
- Apology from Cr Mick Moreland for invitation to Berwick Springs Ball.
- Apology from Mayor Lucas for invitation to Berwick Springs Ball.
- Acceptance from Cr Ben Clissold and partner Michelle for invitation to Berwick Springs Ball.
- Email from resident regarding graffiti around the estate.

#### **Sent:**

- Letter requesting sponsorship to Nutshack Fountain Gate.
- Letter requesting sponsorship to Berwick Southside Chicken.
- Letter requesting sponsorship to Wagging Tails Pet shop.

**President's Report:**

- Attendance of committee members to the following Casey Community Training and Development Program workshops:
  - 'Let's ask Council' Thurs 13/10/05 7pm – 9:30pm – Jan and Lucy. Discussed Grants that are available to community groups. Most categories require functions to be available to the wider community. For other events "In kind support" is available.
  - 'How to write a winning submission' Mon 24/10/05 7pm to 9:30pm
- Attended meeting for Casey Christmas Carols with Bianca and Lucy. The organizers are requesting the support of local groups and are keen for people to distribute candles, assist with gold coin collection and security. We showed interest in setting up a membership stand at the event. Require volunteers.
- A meeting has been set up with Michael Apps & Richard Rolands from Casey council at 1pm 9/11/05, regarding the condition of the estate. Main concerns to be addressed are: mowing prior to the Christmas function, fountain – now working, but smaller & with no light, and the general mowing, weeding, etc of the estate is not up to standard.
- Membership – thanks to Greg, the membership cards look fantastic. Need to organize delivery of cards to members.
- Sponsorship – thanks to Paul for continuing the great job.
- Website – Lucy doing a fantastic job on keeping the website up to date and easy to use – need to make a point in next newsletter to encourage people to access the website.
- Andrew Kemp has shown interest in joining the committee.

**Financial Report:**

- Balance as per 3/11/05 - \$10,267.23. Plus 2 x bronze sponsors/memberships/ticket sales.

## **AGENDA TOPICS**

### **Committee Member Resignations:**

**Jan**

- Malcolm gave his resignation via email in mid October.
- Andrew Kemp would like to join the committee in the role of General Committee Member. Nominated – Jan, Seconded – Paul. Carried.

### **Membership Benefits:**

**Paul**

- Wagging Tales will supply guinea pigs and rabbits for Christmas Party, plus have come on board as a membership partner by offering a 5% discount on purchases over \$10.
- MPRE have offered a membership discount of 50% off advertising when selling your house. Committee unsure whether to accept this offer, Paul is to contact Robert from LJ Hooker Berwick for a counter offer.
- Nutshack Fountain Gate – 10% upgrade of your choice on any purchases over \$10.
- Membership cards are to be exclusive to Berwick Springs residents.

### **Estate Maintenance:**

**Jan**

- Jan to update on meeting with Casey Council representatives Michael Apps & Richard Rolands at next meeting.

### **Neighbourhood Watch:**

**Lucy**

- At community development session held by Casey Council, we discovered that the council has annual “Neighbourhood Watch Grants”. There is a \$500 set up grant for new groups, and a \$250 grant for existing groups. Suggest the BSROA looks at setting up a neighbourhood watch within the estate. Andrew has agreed to investigate what is involved before the next meeting.

### **Christmas Family Fun Day:**

**Jan**

- Motion: “Due to compounding costs involved in organizing this function, all non members are charged \$1 per activity for Christmas function.” Moved – Jan, Seconded – Melissa. Carried.
- Requirements for Christmas Family Fun Day:
  - Chair-o-plane - booked.
  - Café mobile - booked.
  - Rotary BBQ for sausage sizzle – to be booked.
  - Nutshack to donate a hamper.
  - Café Cino to donate lollies.
  - Wagging Tails to organize animal farm.
  - Arm bands for members – Greg.
  - Raffle donations required by committee members.
  - Info on permit – Melissa.

- Info on insurance – Dave.
- Banner requires changes to remove Stockland – Dave.
- Christmas Family Fun Day sign, erection and date change – Melissa.

**Berwick Springs Ball:**

**Jan**

- Ticket sales of 60 confirmed.
- Door prize to consist of Season's meal voucher, Imax tickets and bottle of wine.

**Next Meeting: Monday 5<sup>th</sup> December – Berwick Springs Hotel.**